

**LIST OF CLERKS/CAO'S**

**2018**

Mr. Greg Herrett  
Chief Administrative Officer  
**Town of Amherst**  
P. O. Box 516  
Amherst, NS  
B4H 4A1  
Phone: 902-667-3352  
Fax: 902-667-3356  
E-mail: [gherrett@amherst.ca](mailto:gherrett@amherst.ca)

Mr. Gregory Barr  
Chief Administrative Officer  
**Town of Annapolis Royal**  
P. O. Box 310  
285 St. George Street  
Annapolis Royal, NS  
B0S 1A0  
Phone: 902-532-2043  
Fax: 902-532-7443  
E-mail: [cao@annapolisroyal.com](mailto:cao@annapolisroyal.com)

Mr. Jeffrey Lawrence  
Chief Administrative Officer  
Ms. Dianne Wilson  
Deputy Clerk  
**Town of Antigonish**  
274 Main Street  
Antigonish, NS  
B2G 2C4  
Phone: 902-863-1312  
Fax: 902-863-9201  
E-mail: [jlawrence@townofantigonish.ca](mailto:jlawrence@townofantigonish.ca)

Mr. Don Regan  
Chief Administrative Officer  
**Town of Berwick**  
P. O. Box 130  
Berwick, NS  
B0P 1E0  
Phone: 902-538-8068  
Fax: 902-538-3724  
E-mail: [dregan@town.berwick.ns.ca](mailto:dregan@town.berwick.ns.ca)

Mr. Richard MacLellan  
Chief Administrative Officer  
**Town of Bridgewater**  
60 Pleasant St.  
Bridgewater, NS  
B4V 3X9  
Phone: 902-543-4651  
Fax: 902-543-6876  
E-mail: [richard.maclellan@bridgewater.ca](mailto:richard.maclellan@bridgewater.ca)

Ms. Jennifer Jones  
Clerk/Treasurer  
**Town of Clark's Harbour**  
P. O. Box 160  
Clark's Harbour, NS  
B0W 1P0  
Phone: 902-745-2390  
Fax: 902-745-1772  
E-mail: [clerk@clarksharbour.com](mailto:clerk@clarksharbour.com)

Mr. Tom Ossinger  
Chief Administrative Officer  
**Town of Digby**  
P. O. Box 579  
Digby, NS  
B0V 1A0  
Phone: 902-245-4769  
Fax: 902-245-2121  
E-mail: [eossinger@digby.ca](mailto:eossinger@digby.ca)

Mr. Mark D. Phillips  
Chief Administrative Officer  
Ms. Debra Rains  
Director of Finance  
**Town of Kentville**  
354 Main Street  
Kentville, NS  
B4N 1K6  
Phone: 902-679-2500  
Fax: 902-679-2375  
E-mail: [mphillips@kentville.ca](mailto:mphillips@kentville.ca)

Ms. Joyce Young  
Town Clerk  
**Town of Lockeport**  
P. O. Box 189  
Lockeport, NS  
B0T 1L0  
Phone: 902-656-2216  
Fax: 902-656-2935  
E-mail: [townoflockeport@ns.sympatico.ca](mailto:townoflockeport@ns.sympatico.ca)

Ms. Beatrice Renton  
Town Manager/Clerk  
**Town of Lunenburg**  
P. O. Box 129  
Lunenburg, NS  
B0J 2C0  
Phone: 902-634-4410  
Fax: 902-634-4416  
E-mail: [brenton@explorelunenburg.ca](mailto:brenton@explorelunenburg.ca)

Vacant  
Chief Administrative Officer  
**Town of Mahone Bay**  
P. O. Box 530  
Mahone Bay, NS  
B0J 2E0  
Phone: 902-624-8327  
Fax: 902-624-8069  
E-mail: [clerk@townofmahonebay.ca](mailto:clerk@townofmahonebay.ca)

Ms. Rachel Turner  
Chief Administrative Officer  
Ms. Marianne Daine  
Director of Finance  
**Town of Middleton**  
P. O. Box 340  
Middleton, NS  
B0S 1P0  
Phone: 902-825-4841  
Fax: 902-825-6460  
E-mail: [RTurner@town.middleton.ns.ca](mailto:RTurner@town.middleton.ns.ca)

Mr. Jim Davis  
Chief Administrative Officer  
**Town of Mulgrave**  
P. O. Box 129, 457 MacLeod Street  
Mulgrave, NS  
B0E 2G0  
Phone: 902-747-2243  
Fax: 902-747-2585  
E-mail: [jim.davis@townofmulgrave.ca](mailto:jim.davis@townofmulgrave.ca)

Ms. Lisa MacDonald  
Chief Administrative Officer  
**Town of New Glasgow**  
P. O. Box 7  
New Glasgow, NS  
B2H 5E1  
Phone: 902-755-7788  
Fax: 902-755-6242  
E-mail: [lmacdonald@newglasgow.ca](mailto:lmacdonald@newglasgow.ca)

Mr. Kevin M. Matheon, CPA, CA  
Chief Administrative Officer  
**Town of Oxford**  
P. O. Box 338  
Oxford, NS  
B0M 1P0  
Phone: 902-447-2170  
Fax: 902-447-2485  
E-mail: [cao@town.oxford.ns.ca](mailto:cao@town.oxford.ns.ca)

Mr. Dan Troke  
Chief Administrative Officer  
**Town of Pictou**  
P. O. Box 640  
Pictou, NS  
B0K 1H0  
Phone: 902-485-4372  
Fax: 902-485-8110  
E-mail: [dan.troke@townofpictou.ca](mailto:dan.troke@townofpictou.ca)

Mr. Terry Doyle  
Chief Administrative Officer  
**Town of Port Hawkesbury**  
606 Reeves Street  
Port Hawkesbury, NS  
B9A 2R7  
Phone: 902-625-2746  
Fax: 902-625-0040  
E-mail: [tdoyle@townofph.ca](mailto:tdoyle@townofph.ca)

Mr. Dylan Heide  
Chief Administrative Officer  
**Town of Shelburne**  
P. O. Box 670  
Shelburne, NS  
B0T 1W0  
Phone: 902-875-2991  
Fax: 902-875-3932  
E-mail: [cao@town.shelburne.ns.ca](mailto:cao@town.shelburne.ns.ca)

Ms. Susan Higdon  
Clerk/Treasurer  
**Town of Stellarton**  
P. O. Box 2200  
Stellarton, NS  
B0K 1S0  
Phone: 902-752-2114  
Fax: 902-755-4105  
E-mail: [shigdon@town.stellarton.ns.ca](mailto:shigdon@town.stellarton.ns.ca)

Mr. Grant Cooke  
Acting Chief Administrative Officer  
**Town of Stewiacke**  
P. O. Box 8  
Stewiacke, NS  
B0N 2J0  
Phone: 902-639-2231  
Fax: 902-639-2221  
E-mail: [gcooke@stewiacke.net](mailto:gcooke@stewiacke.net)

Mr. Brian White  
Chief Administrative Officer  
**Town of Trenton**  
P. O. Box 328  
Trenton, NS  
B0K 1X0  
Phone: 902-752-5311  
Fax: 902-752-0090  
E-mail: [brian.white@trenton.ca](mailto:brian.white@trenton.ca)

Mr. Michael Dolter  
Chief Administrative Officer  
**Town of Truro**  
695 Prince Street  
Truro, NS  
B2N 1G5  
Phone: 902-895-4484  
Fax: 902-893-0501  
E-mail: [mdolter@truro.ca](mailto:mdolter@truro.ca)

Ms. Kelly Rice  
Chief Administrative Officer  
**Town of Westville**  
P. O. Box 923  
Westville, NS  
B0K 2A0  
Phone: 902-396-1500  
Fax: 902-396-3986  
E-mail: [Kelly.Rice@westville.ca](mailto:Kelly.Rice@westville.ca)

**LIST OF CLERKS/CAO'S  
2018**

Mr. Louis Coutinho  
Chief Administrative Officer  
E-mail: [lcoutinho@town.windsor.ns.ca](mailto:lcoutinho@town.windsor.ns.ca)  
Mr. Douglas Armstrong  
Director of Finance  
E-m:  
[DArmstrong@town.windsor.ns.ca](mailto:DArmstrong@town.windsor.ns.ca)  
Ms. Shelleena Thornton  
Municipal Clerk  
E-mail:  
[SThornton@town.windsor.ns.ca](mailto:SThornton@town.windsor.ns.ca)  
**Town of Windsor**  
P. O. Box 158  
Windsor, NS  
B0N 2T0  
Phone: 902-798-2275  
Fax: 902-798-5679

Ms. Erin Beaudin  
Chief Administrative Officer  
E-m: [EBeaudin@wolfville.ca](mailto:EBeaudin@wolfville.ca)  
**Town of Wolfville**  
359 Main Street  
Wolfville, NS  
B4P 1A1  
Phone: 902-542-5767  
Fax: 902-542-4789

Mr. Jeff Gushue  
Chief Administrative Officer  
**Town of Yarmouth**  
400 Main Street  
Yarmouth, NS  
B5A 1G2  
Phone: 902-742-8565  
Fax: 902-742-6244  
E-mail: [cao@townofyarmouth.ca](mailto:cao@townofyarmouth.ca)

Mr. John Ferguson  
Chief Administrative Officer  
E-m: [cao@annapoliscounty.ca](mailto:cao@annapoliscounty.ca)  
Ms. Dawn Campbell  
Deputy Chief Administrative Officer  
Mr. Stephen McInnis  
Deputy Chief Administrative Officer  
Ms. Carolyn A. Young  
Municipal Clerk  
**County of Annapolis**  
P. O. Box 100  
Annapolis Royal, NS  
B0S 1A0  
Phone: 902-532-2331  
Fax: 902-532-2096

Mr. Glenn Horne  
Clerk/Treasurer  
**County of Antigonish**  
285 Beech Hill Road, R. R. #6  
Antigonish, NS  
B2G 0B4  
Phone: 902-863-1117  
Fax: 902-863-5751  
E-mail:  
[glenn.horne@antigonishcounty.ns.ca](mailto:glenn.horne@antigonishcounty.ns.ca)

Mr. Alain Muise  
Chief Administrative Officer  
**District of Argyle**  
P. O. Box 10  
Tusket, NS  
B0W 3M0  
Phone: 902-648-2311  
Fax: 902-648-0367  
E-mail:  
[admuisse@munargyle.com](mailto:admuisse@munargyle.com)

Mr. Rob Frost  
Chief Administrative Officer  
**District of Barrington**  
P. O. Box 100  
Barrington, NS  
B0W 1E0  
Phone: 902-637-2015  
Fax: 902-637-2075  
E-mail:  
[rfrost@barringtonmunicipality.com](mailto:rfrost@barringtonmunicipality.com)

Ms. Marie Walsh  
Chief Administrative Officer  
E-m: [mjwalsh@cbrm.ns.ca](mailto:mjwalsh@cbrm.ns.ca)  
Ms. Deborah Campbell  
Municipal Clerk  
E-m: [DACAMPBELL@cbrm.ns.ca](mailto:DACAMPBELL@cbrm.ns.ca)  
**Cape Breton Regional Municipality**  
320 Esplanade  
Sydney, NS  
B1P 7B9  
Phone: 902-563-5005  
Fax: 902-564-0481

Ms. Tammy Wilson  
Chief Administrative Officer  
**District of Chester**  
P. O. Box 369  
Chester, NS  
B0J 1J0  
Phone: 902-275-3554  
Fax: 902-275-4771  
E-mail: [twilson@chester.ca](mailto:twilson@chester.ca)

Mr. Stéphane Cyr  
Chief Administrative Officer  
E-m:  
[cao@municipality.clare.ns.ca](mailto:cao@municipality.clare.ns.ca)  
Ms. Ginette Cheff  
Director of Finance  
E-m: [finance@municipality.clare.ns.ca](mailto:finance@municipality.clare.ns.ca)  
**District of Clare**  
P. O. Box 458  
Little Brook, NS  
B0W 1Z0  
Phone: 902-769-2031  
Fax: 902-769-3773  
E-mail:  
[council@municipality.clare.ns.ca](mailto:council@municipality.clare.ns.ca)

Mr. Rob Simonds  
Chief Administrative Officer  
**County of Colchester**  
1 Church Street  
Truro, NS  
B2N 3Z5  
Phone: 902-897-3184  
Fax: 902-895-9983  
E-mail: [rsimonds@colchester.ca](mailto:rsimonds@colchester.ca)

Mr. Rennie Bugley  
Chief Administrative Officer  
E-m: [rbugley@cumberlandcounty.ns.ca](mailto:rbugley@cumberlandcounty.ns.ca)  
Mr. Stephen Ferguson  
Deputy Clerk  
E-m:  
[steve@cumberlandcounty.ns.ca](mailto:steve@cumberlandcounty.ns.ca)  
**County of Cumberland**  
1395 Blair Lake Road, R.R. #6  
Amherst, NS  
B4H 3Y4  
Phone: 902-667-2313  
Fax: 902-667-1352

Ms. Linda Fraser  
Chief Administrative Officer  
E-mail:  
[lfraser@municipality.digby.ns.ca](mailto:lfraser@municipality.digby.ns.ca)  
Mr. Jeff Sunderland  
Deputy Chief Administrative Officer  
E-mail:  
[jsunderland@municipality.digby.ns.ca](mailto:jsunderland@municipality.digby.ns.ca)  
**District of Digby**  
P. O. Box 429  
Digby, NS  
B0V 1A0  
Phone: 902-245-4777  
Fax: 902-245-5748

Mr. Barry Carroll  
Chief Administrative Officer  
**District of Guysborough**  
P. O. Box 79  
Guysborough, NS  
B0H 1N0  
Phone: 902-533-3705  
Fax: 902-533-274  
E-mail [bcarroll@modg.ca](mailto:bcarroll@modg.ca)

Mr. Jacques Dubé  
Chief Administrative Officer  
E-mail: [dubej@halifax.ca](mailto:dubej@halifax.ca)  
Ms. Jane Fraser  
Deputy Chief Administrative Officer  
E-mail: [fraserja@halifax.ca](mailto:fraserja@halifax.ca)  
**Halifax Regional Municipality**  
P. O. Box 1749  
Halifax, NS  
B3J 3A5  
Phone: 902-490-4026  
Fax: 902-490-4044

Ms. Connie Nolan  
Chief Administrative Officer  
**District of East Hants**  
230 - 15 Commerce Court  
Elmsdale, NS  
B2S 3K5  
Phone: 902-758-2299  
Fax: 902-758-3497  
E-mail: [cnolan@easthants.ca](mailto:cnolan@easthants.ca)

Mr. Martin Laycock  
Chief Administrative Officer  
**District of West Hants**  
P. O. Box 3000  
Windsor, NS  
B0N 2T0  
Phone: 902-798-8391  
Fax: 902-798-8553  
E-mail: [mlaycock@westhants.ca](mailto:mlaycock@westhants.ca)

Mr. Keith MacDonald  
Chief Administrative Officer  
**County of Inverness**  
P. O. Box 179  
Port Hood, NS  
B0E 2W0  
Phone: 902-787-2274  
Fax: 902-787-3110  
E-mail:  
[keith.macdonald@invernesscounty.ca](mailto:keith.macdonald@invernesscounty.ca)

Mr. Scott Conrod  
Chief Administrative Officer  
E-m: [sconrod@countyofkings.ca](mailto:sconrod@countyofkings.ca)  
**County of Kings**  
P. O. Box 100  
Kentville, NS  
B4N 3W3  
Phone: 902-678-6141  
Fax: 902-678-9279

Mr. Kevin Malloy  
Chief Administrative Officer  
E-m: [kmalloy@modl.ca](mailto:kmalloy@modl.ca)  
Mr. Alex Dumaresq  
Deputy C. A. O.  
E-m: [ADumaresq@modl.ca](mailto:ADumaresq@modl.ca)  
**District of Lunenburg**  
210 Aberdeen Road  
Bridgewater, NS  
B4V 2W8  
Phone: 902-543-8181  
Fax: 902-543-7123  
E-mail: [twilson@modl.ca](mailto:twilson@modl.ca)

Mr. Brian Cullen  
Chief Administrative Officer  
**County of Pictou**  
P. O. Box 910  
Pictou, NS  
B0K 1H0  
Phone: 902-485-4311  
Fax: 902-485-6475  
E-mail:  
[bcullen@county.pictou.ns.ca](mailto:bcullen@county.pictou.ns.ca)

**LIST OF CLERKS/CAO'S  
2018**

Mr. Chris McNeill,  
Chief Administrative Officer  
E-mail: [cmcneill@regionofqueens.com](mailto:cmcneill@regionofqueens.com)  
Ms. Jennifer Keating-Hubley  
Director of Finance  
E-m: [jkeatinghubley@regionofqueens.com](mailto:jkeatinghubley@regionofqueens.com)  
**Region of Queens Municipality**  
P. O. Box 1264  
Liverpool, NS  
B0T 1K0  
Phone: 902-354-3453  
Fax: 902-354-7473

Mr. Ken Moses  
Chief Administrative Officer  
E-m: [ken@district.yarmouth.ns.ca](mailto:ken@district.yarmouth.ns.ca)  
Ms. Trudy LeBlanc  
Deputy Chief Administrative Officer  
E-m: [Trudy@district.yarmouth.ns.ca](mailto:Trudy@district.yarmouth.ns.ca)  
**District of Yarmouth**  
932 Highway 1  
Hebron, NS  
B5A 5Z5  
Phone: 902-742-7159  
Fax: 902-742-3164

Mr. Kent MacIntyre  
Chief Administrative Officer  
E-m: [kmacintyre@richmondcounty.ca](mailto:kmacintyre@richmondcounty.ca)  
Ms Yvonne Boudreau  
Executive Assistant  
E-m: [yboudreau@richmondcounty.ca](mailto:yboudreau@richmondcounty.ca)  
**County of Richmond**  
P. O. Box 120  
Arichat, NS  
B0E 1A0  
Phone: 902-226-2400  
Fax: 902-226-1510

Mr. Ken Smith  
Interim Chief Administrative Officer  
E-mail: [klmkismith@gmail.com](mailto:klmkismith@gmail.com)  
Ms. Michelle Williams  
Director of Finance  
[mwilliams@municipalityofshelburne.ca](mailto:mwilliams@municipalityofshelburne.ca)  
**District of Shelburne**  
P. O. Box 280  
Shelburne, NS  
B0T 1W0  
Phone: 902-875-3083  
Fax: 902-875-1278

Mr. Marvin MacDonald  
Chief Administrative Officer  
E-mail: [marvin.macdonald@saint-marys.ca](mailto:marvin.macdonald@saint-marys.ca)  
**District of St. Mary's**  
P. O. Box 296  
Sherbrooke, NS  
B0J 3C0  
Phone: 902-522-2049  
Fax: 902-522-2309

Ms. Leanne MacEachen  
Chief Administrative Officer  
**County of Victoria**  
P. O. Box 370  
Baddeck, NS  
B0E 1B0  
Phone: 902-295-3231  
Fax: 902-295-3331  
E-mail: [leanne.maceachen@countyvictoria.ns.ca](mailto:leanne.maceachen@countyvictoria.ns.ca)