



NOVA SCOTIA
FEDERATION OF
MUNICIPALITIES

PVSC BOARD OF DIRECTOR RECRUITMENT—MUNICIPAL COUNCILLORS— DEADLINE OF NOVEMBER 16,

TO: Mayors/Wardens, Councillors, All Units

FR: Betty MacDonald, Executive Director

Dear NSFAM members:

Property Valuation Services Corporation (PVSC) is an award winning, independent organization that serves Nova Scotians by providing property assessment services and information to Nova Scotia's 50 municipalities. Your municipal government uses PVSC's property values to inform the distribution of property taxes to fund important local services and build your community.

The PVSC Board Recruitment & Appointment Committee is seeking expressions of interest from all NSFAM members interested in serving on the PVSC Board of Directors.

To be eligible for this opportunity you must be a current member of a municipal council and possess the following skills and abilities:

- Able to develop effective working relationships with other board members and our business partners and stakeholders to advance the organizational strategy;
- Able to anticipate emerging issues and apply strategic thinking to assess scenarios, develop options, and focus on priorities with the long-term vision in view;
- Ask appropriate questions to management to ensure the translation of the strategy to action;
- Stay on point with clearly set priorities and timely decision making;
- Able to drive results with perseverance and an appropriate sense of urgency.

For a complete description of this opportunity, please see the attached posting.

This is great opportunity to be part of an organization that is a leader within the assessment industry and finding efficient and innovate ways to support and work with governments to fulfil their commitments.

If you would like to be considered for a position on the PVSC Board of Directors, please submit a letter of interest of no more than two pages and your resume to PVSC-Careers@pvsc.ca by November 16, 2018. For more information about PVSC, find it here at www.pvsc.ca. Applications will be reviewed in November 2018, and interviews for mid-December 2018.

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Better government. Stronger communities.

PLEASE NOTE: If you do not want to receive communications from NSFm, please e-mail Tracy Verbeke at tverbeke@nsfm.ca, and you will be removed from the mailing list.

PVSC Board of Director Posting

Property Valuation Services Corporation (PVSC)

We are an award winning, independent organization that serves Nova Scotians by providing property assessment services and information to Nova Scotia's 50 municipalities. Local governments use the property values we provide to inform how they distribute property taxes, which fund important local services and build communities.

About Us:

Our pursuit of business excellence is in our DNA. We believe it's a privilege to work with our clients and make every impression count – from start to finish.

Our commitment to always move our business forward makes us a leader within the assessment industry. By exploring and utilizing emerging technologies and capturing new market opportunities, we aim to generate revenue that maximizes the financial contributions of our municipal stakeholders.

To achieve our organizational goals, a strong, coherent plan has been prepared with focused strategic objectives that guide our annual business planning and promote the virtues that form our corporate culture.

Our Virtues:

- Working with you – we understand it's a privilege
- There is only one chance
- We all move our business forward
- The power of one
- Proud to do our part

We look to our Board to work with us to accomplish the following:

- Establish a long-term strategic plan
- Create multi-year operational and capital budgets
- Ensure external financial audits are completed
- Ensures the Board and the organization adhere to governance best practice

As a potential member of our board, you will have:

- Experience in one or more of the following areas: IT strategy, security & information management; marketing & public relations; the successful creation and marketing of a business enterprise; and/or currently sits on a municipal council.
- Experience as a member of a board of directors for a public or private sector organization or as a senior executive answerable to stakeholders in the public or private sector;
- Experience in modern corporate governance principles and best practices in a culture of accountability and transparency.
- A designation from the Institute of Corporate Directors (ICD) will be considered an asset.

Skills and Abilities:

- Able to develop effective working relationships with other board members and our business partners and stakeholders to advance the organizational strategy;
- Able to anticipate emerging issues and apply strategic thinking to assess scenarios, develop options, and focus on priorities with the long-term vision in view;
- Ask appropriate questions to management to ensure the translation of the strategy to action;
- Stay on point with clearly set priorities and timely decision making;
- Able to drive results with perseverance and an appropriate sense of urgency.

The Board meets at least four times per year, and meetings typically last about three hours. Board members are also required to sit on one or two Board Committees which meet four to five times per year. Board development activities happen at least once a year for a workshop or “retreat” day regarding topical strategic matters.

Board terms are for four years and may be renewed for a second term. Directors are paid a stipend of \$150 per meeting plus expenses as allowable.

Board members are expected to be prepared for all meetings, having read written reports and documents that are circulated in advance. Appointees must uphold the highest standards of probity and are expected to demonstrate behaviours that afford respect, equality and dignity to everyone they interact with. All appointees are subject to the PVSC Code of Conduct and when applicable, the Municipal Conflict of Interest Act.

We will contact the references of successful candidates to confirm that they have the following personal attributes:

- Sound judgement
- Excellent interpersonal skills and elevated emotional intelligence
- High ethical standards and integrity

How to Apply

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