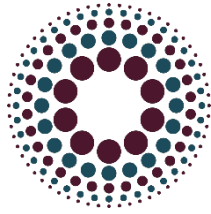


## Proposed Section 6 and Section 7 of the Advocacy Prioritization and Identification Policy



NOVA SCOTIA  
FEDERATION OF  
MUNICIPALITIES

### Advisory Committees on Areas of Municipal Interest

6. To facilitate member-driven advocacy priorities, the Board will strike Advisory Committees on Areas of Municipal Interest.
  - a. The Areas of Municipal Interest shall be determined by the Board and reviewed by the membership every five (5) years.
  - b. Advisory Committees shall meet within six (6) months of being struck to produce a foundational Statement of Municipal Interest.
  - c. All Statements of Municipal Interest shall be approved by the Board.
  - d. Members units may request, by a motion of council, that NSFM recognize a specific issue or phenomenon as an advocacy priority.
  - e. Upon receiving a request from a Member Unit, the Board or staff shall delegate this request to the appropriate Advisory Committee.
  - f. If a member request does not fit under any of the existing Areas of Municipal Interest, the Board may strike an ad hoc advisory committee.
  - g. Advisory Committees shall meet at a minimum of four times per calendar year.
  - h. At each meeting, Advisory Committees shall review all requests received that have not yet been responded to and apply the screening and prioritization process outlined in Section 8 and Section 9.
  - i. Advisory Committee members may divide and delegate any research or other tasks deemed necessary to complete the application of the screening and prioritization process.
  - j. Following the screening and prioritization process, Advisory Committees shall inform the Board of Directors of their response.

## Proposed Section 6 and Section 7 of the Advocacy Prioritization and Identification Policy

- k. Advisory Committee responses shall be provided in one (1) of three (3) forms:
    - i. The issue should become or be integrated with an advocacy priority of NSFM
    - ii. The issue should continue to be monitored by the Board but is not being recommended as an advocacy priority at this time
    - iii. The issue is not a viable advocacy priority and not a priority of NSFM
  - l. Ad hoc Advisory Committees shall follow the same process as standing Advisory Committees.
  - m. All membership requests, Advisory Committee responses, and any supporting research will be added to the NSFM Library of Municipal Interest.
  - n. Each Advisory Committee may approve its own Terms of Reference but remains subject to this policy and all NSFM by-laws.
7. Composition of the Advisory Committees of Municipal Interest will adhere to the Committee Appointment and Reporting Policy. For clarity, the composition of each Advisory Committee will be determined by the following:
- a. The Board will issue a call for expressions of interest from Elected Municipal Officials and municipal staff who would like to participate in each committee.
  - b. The Board will appoint these positions after reviewing all expressions of interest submitted.