



[Subject: Invite for Nominations to the 2025 Board of Directors By-Election]

The **Ad hoc By-Election Committee Nominations Committee** is now accepting nominations for Regional Representatives for the following NSFM Electoral Regions:

- Valley (2 positions)
- Cape Breton Strait (1 position)

A list of which members units are in which NSFM Electoral Region is attached.

Nominations will be accepted from January 6th to January 20th.

Nominations must be submitted in writing. Nominations must be signed by both a nominator and a seconder. Nominations must also include the written consent of the nominee. Elected Municipal Officials can nominate themselves, but nominations must be seconded by another Elected Municipal Official. **Elected Municipal Officials can use the attached NSFM Nomination Form.**

Nominees should send in a photo of themselves, an explanation of their qualifications, and the reason why they are running for the Board position in question. This photo and information will be circulated in the Nominations Committee Report and included on the online platform and ballot.

The Nominations Committee Report will be circulated to the membership on January 21st, 2025.

All Elected Municipal Officials will be able to cast their ballot during the voting period of January 27th at 8:00am to February 4th at 4:30pm.

Please view the attached By-Election Overview for more information on how the 2025 by-election will take place.

As stated in section 6 of the NSFM Elections Policy, an online voting system will be used as the default approach for conducting elections to the Board.

If an online voting system is not practical or accessible for a Member Unit, it can request that a physical polling station be arranged. Such requests will be considered by the Board of Directors.

Your ad hoc By-election Nominations Committee is listed below:

Mayor Brenda Chisholm-Beaton, Chair (Past-President), Town of Port Hawkesbury
Councillor Eldon MacDonald, Cape Breton Regional Municipality
Mayor Lennie White, Town of Westville
Councillor Belle Hatfield, Town of Yarmouth

Nominations shall be submitted in writing to the Chair of the Nominations Committee by e-mailing info@nsfm.ca.



NSFM Nomination Form

This standardized nomination form is being provided to assist Elected Municipal Officials who are nominating and being nominated for an elected position on the Board of Directors. Elected positions on the NSFM Board of Directors include President, Vice-President, and Regional Representatives. Regional Representatives typically serve for a two-year term.

As stated in subsection 6 o) of the NSFM Elections Policy, in elections in which both Regional Representatives in an Electoral Region or Municipal Unit need to be elected, the Regional Representative nominee receiving the second most votes, will serve a one (1) year term.

Nominations will be accepted until January 20th, 2025.

The By-election **Nominations Committee Report will be circulated to all Elected Municipal Officials on January 21st, 2025.**

Nominations and acceptance of nominations must be received in writing, using this Nomination Form or some other means, including a signed letter or email. Nominations shall be addressed to the Chair, Mayor Brenda Chisholm-Beaton, and sent to **info@nsfm.ca**.

As stated in subsections 5 d) and 5 e) of the Elections Policy, nominations shall be signed by 1) the Elected Municipal Official proposing the nomination, 2) an Elected Municipal Official seconding this nomination, and 3) a statement of consent from the nominee as well as the Municipal Unit that the nominee represents. The nominator and the nominee can be the same person, but a seconder is still required.

As stated in Elections Policy subsection 5 b), Elected Municipal Officials nominating someone to be a Regional Representative must be from the same Electoral Region as the nominee.

In the case of an election, nominee information will be shared with the NSFM members on a web page. Nominees are invited to send in a photo and an explanation of their qualifications for the position they are running for. This photo and explanation will be included on a web page and the ballot.

Nomination

I, _____, nominate _____ for the position
of _____.

Signature of nominator: _____

Signature of seconder: _____

Signature of nominee to express consent: _____

The nominee's Municipal Unit: _____

NSFM Board of Directors Electoral Regions

Cape Breton-Strait Region

- District of St. Mary's
- District of Guysborough
- County of Inverness
- County of Richmond
- County of Victoria
- County of Antigonish
- Town of Antigonish
- Town of Port Hawkesbury
- Town of Mulgrave

Valley Region

- West Hants Regional Municipality
- County of Kings
- County of Annapolis
- Town of Annapolis Royal
- Town of Berwick
- Town of Kentville
- Town of Middleton
- Town of Wolfville