

Subject: SAVE THE DATE - New Councillor Training and Orientation - November 4 and 5, Halifax Convention Centre

Sending the email below on behalf of Nick Barr, Director, Governance and Advisory Services

Dear Mayors/Wardens & CAOs:

Municipal Elections are coming this fall and as has been custom, the Department of Municipal Affairs and Housing will be offering a training and orientation program for new and returning elected officials. This year, we are pleased to offer the program in person at the Halifax Convention Centre, 1650 Argyle Street (<https://www.halifaxconventioncentre.com/>) in downtown Halifax!

More details will be following in the coming weeks about the sessions, but we know things get busy around the election cycle and bookings in downtown Halifax fill up fast. As such, we are recommending that you make hotel and restaurant reservations early to ensure you have spaces booked for your councillors to attend the sessions.

Please save the dates of November 4th and 5th in your calendars. You will be required to pre-register, so keep an eye out for additional details in the coming weeks. The sessions will begin at 12:00 noon on the 4th and conclude at 4:00 pm on the 5th.

Attendees will be on their own for evening dinners and we are recommending that reservations be made well in advance at local restaurants for your groups – particularly for the evening of the 4th.

We recognize that you may not know the exact number to register for at this time but best to reserve for the maximum number you would anticipate and modify the reservations later.

You can find a great deal of information about Halifax Food and Accommodations at (discoverhalifaxns.com).

If you have any questions, please contact your regional Municipal Advisor: Jason Haughn, Andrea Hyslop, or Ross MacDonald.

We look forward to meeting all of you!

Sincerely,

Governance and Advisory Services Team
Nick Barr, Director