

**Terms of Reference
NS Local Government RCMP
Contract Management Committee**

Overview:

The Province and NS local governments are committed to working together toward the common goal of providing an efficient and effective RCMP police service in support of the administration of justice. In this context, a Joint Provincial-Local Government RCMP Contract Management Committee is being established to:

- (i) Assist in ensuring the delivery of local police services in a cost-effective manner by way of the RCMP through the length of the new RCMP Agreement;
- (ii) Ensure that the management of the RCMP Agreement represents a partnership between the Province and those NS local governments who rely on the RCMP for the delivery of local police services;
- (iii) Ensure opportunities for input by local government into decisions that impact on the costs and/or the delivery of local police services;
- (iv) Ensure opportunities for consultation and accountability to local governments by the RCMP in the delivery of police services;
- (v) Ensure that opportunities related to and/or shortcomings in the new RCMP Agreement that may be identified from time to time during the term of the Agreement are addressed in a timely manner;
- (vi) Ensure that the RCMP provides information and rationale to the Province and NS local governments with respect to changes in the delivery of police services by the RCMP, and
- (vii) Ensure that there is an opportunity for local government input when changes to police practices, equipment, policies or procedures that may impact future municipal costs, accountability or governance are being considered.

Purpose:

The purpose of the Committee is to provide a forum for consultation, analysis and communication between Local Government and the Province regarding the management of the Agreement under which the RCMP provide local police services in NS and to analyze and respond to changes that may be proposed from time to

time by the Federal government and/or the RCMP and recommend changes to the Federal government and/or the RCMP that may be considered necessary or appropriate.

Functions:

The Committee has two key functions:

1) Communication

- Receive and disseminate information to local governments about issues that may impact the cost, quality, governance or capacity of the RCMP to deliver local police services;
- Provide a forum for local government to identify issues and concerns in relation to the delivery of local police services by the RCMP for consideration by the Committee;
- Communicate to local governments and the Province positions that have been taken and decisions that have been made in the context of addressing opportunities and issues with respect to local police service delivery.

2) Research and Analysis

- Consider changes proposed by the Province, the Federal government and/or the RCMP in relation to any aspect of the delivery of local government police services;
- Collect and coordinate local government input into the RCMP Agreement five year review process; and
- Research and discuss issues and/or concerns of NS local governments related to the RCMP Agreement and the delivery of local police services by the RCMP; and
- Develop recommendations for and provide input to the Federal/Provincial/Territorial Contract Management Committee, the Province, the UNSM, FCM and NS local governments.

Membership

Municipalities

UNSM will appoint up to 3 elected and 3 administrative representatives representing each of the three service agreement areas of models:

- i. A municipality whose policing services are provided through a Municipal Police Agreement (MPA);
- ii. A municipality whose policing services are provided through a Provincial Policing Agreement (PPSA);
- iii. A municipality whose policing services are provided through an integrated policing model.

Appointments will be for an initial three-year term with an option for renewal to a maximum of two terms.

UNSM

- UNSM Executive Director (ex-officio)

RCMP Police Advisory Board

UNSM to appoint One member from each RCMP District:

- Halifax District
- Southwest Nova Scotia
- Northeast Nova Scotia

Nova Scotia Department of Justice

Three representatives including the:

- Director of the Public Safety and Security Division
- Policing Consultant
- Director of Contracts

Nova Scotia Department of Municipal Affairs

- One Municipal Advisor (ex-officio)

One local government representative of the Committee will be appointed by the UNSM to sit at the Federal/Provincial/Territorial Contract Management Committee (National CMC) meetings. All expenses related to participation at the National CMC will be the responsibility of the municipality or Union of Nova Scotia Municipalities.

Representation on the Committee may be assessed by the Committee from time to time and modifications recommended to the Province and the UNSM as appropriate.

The Committee may decide to structure a sub-committee of UNSN, Provincial and local government staff that would research and develop reports to the Committee regarding issues and opportunities that are referred to the sub-committee by the Committee from time to time.

Committee Co-Chairs:

The Committee will be co-chaired by:

- The Director of Public Safety & Security Division; and
- The Local Government representative –appointed to the Federal/Provincial/Territorial Contract Management Committee

Meeting Schedule

The Committee will meet in person a minimum of two times per year and by teleconference as required. Meetings will be convened at the call of the co-chairs.

Local Government representatives of the Committees may choose to caucus without the Province.

Representatives of the RCMP will be invited to attend Committee meetings as required, and/or Committee representatives will schedule meetings with the appropriate RCMP managers to discuss issues raised by the Committee and report back to the Committee.

Confidentiality

The committee shall be guided by the following in its operations:

Confidentiality is important to maintain the integrity and security of many police practices and potential negotiation processes, therefore, it is recognized that the joint committee may be provided with information and participate in discussions that they are not able to share with others, given the sensitivity of the information.

Duration of Committee

The committee will review the mandate every three years and make a recommendation to the Department of Justice and their respective governing body with respect to its continuance.

Reporting

The Committee will report to the Department and respective governing bodies annually, in writing, to inform them of their upcoming priorities, their activities over the previous year and any issues or recommendations that require Board approval.

Compensation

No member will be eligible for compensation. All members will be responsible for their own travel costs and meeting expenses will be covered by the Department of Justice when meetings include the Department of Justice.