

## Director Recruitment Guidelines

211 Information and Referral Services Association (211 Nova Scotia) was incorporated as a standalone non-profit under the Nova Scotia Societies Act on December 3rd, 2008. The Board is comprised of a number of Directors representing the stakeholder group associated with 211 services.

211 Nova Scotia will strive for a diverse board, representing regional areas, gender, ethnicity, and experience in community activity. The provincial government has nominated a deputy minister as a member of the Board.

The Governance Committee will use the following template as a guide for Board recruitment:

### A. Overall requirements

1. Desire and ability to aid in the development of 211 Nova Scotia.
2. Ability to work as a member of a governance board.
3. Regional representation of Nova Scotia

### B. Abilities and attributes required by the Board include:

1. Financial management
2. Legal experience
3. Marketing
4. Knowledge of Emergency Measures
5. Knowledge of communications technology
6. Knowledge of Board governance practice
7. Knowledge of government operations

### C. Desired representation:

1. Province of Nova Scotia
2. Union of Nova Scotia Municipalities

**D. Secondary lens:**

In addition to the above, we are looking for volunteers who represent one or more of the following:

1. Voluntary sector
2. Public sector
3. Connections with educational institutions and Libraries

**Commitment:**

The Board of 211 meets at least four times per annum. The annual meeting takes place in the immediate geographical area of 211 operational offices.

The remaining three meetings may be by conference call or face to face meetings with at least one meeting per annum to be held at a representative area around the province of Nova Scotia.

The Board is comprised of 12-15 members.

**Initial Terms of Office:**

Four members - One Year

Four Members - Two Years

Four Members - Three Years

All terms of office would renew to Three year terms.

All Officer positions will be held in two year terms and renewable once.