

## 2018 UNSM EXPENSE CLAIM

<b>NAME:</b>	Betty MacDonald
<b>UNIT:</b>	
<b>ADDRESS:</b>	
<b>MEETING ATTENDED:</b>	CAO CEO meeting, Truro
<b>DATE(S) OF MEETING:</b>	April 19-20

			Total Claimed	Paid by UNSM
<b>Meals*:</b> (claim only for meals NOT provided)	Breakfast	\$ 19.45	19.45	
	Lunch	\$ 19.20	19.20	
	Dinner	\$ 48.15	48.15	
	Incidentals	\$ 17.30 (only paid if an overnight is required)	17.30	
<b>Accommodations:</b>		\$166.57/night maximum (receipt required)		
<b>Travel:</b>		km @ .46 cents/km		
		Flight (Receipt Required) <i>CAR RENTAL &amp; GAS</i>		
		Parking (Receipt Required)		
		Taxi (Receipt Required)		
		SUBTOTAL	104.10	
<b>Carbon Offset Vehicle Travel Fee</b>		Only deduct if claiming mileage or flight	<5.00>	
		TOTAL	<del>99.10</del>	

*104.10*

**ALL CLAIMS MUST BE SUBMITTED TO THE UNSM OFFICE  
WITHIN 30 DAYS AFTER THE MEETING**

\* If any meals have been provided, you will not be compensated for those meals.

Betty MacDonald

Signature

**Kindly Return to:**  
Judy Webber, Financial Officer  
Suite 1304, 1809 Barrington Street, Halifax, NS B3J 3K8  
Phone: (902) 423-8331  
Fax: (902) 425-5592

## 2018 UNSM EXPENSE CLAIM

<b>NAME:</b>	Betty MacDonald
<b>UNIT:</b>	
<b>ADDRESS:</b>	
<b>MEETING ATTENDED:</b>	Regional Meetings
<b>DATE(S) OF MEETING:</b>	April 16 (Yarmouth) 23 (Bridgewater) 27 (Wolfville) April 29-30 Sydney

		Total Claimed	Paid by UNSM
<b>Meals*:</b> (claim only for meals NOT provided)	Breakfast	\$ 19.45	
	Lunch	\$ 19.20 x 2	
	Dinner	\$ 48.15 x 2	
	Incidentals	\$ 17.30 (only paid if an overnight is required)	
<b>Accommodations:</b>		\$166.57/night maximum (receipt required)	155.55
<b>Travel:</b>		km @ .46 cents/km	
		Flight (Receipt Required)	
		Parking (Receipt Required)	
		Taxi (Receipt Required)	
		SUBTOTAL	171.45
<b>Carbon Offset Vehicle Travel Fee</b>		Only deduct if claiming mileage or flight	<5.00>
		TOTAL	171.45

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Betty MacDonald

Signature

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## 2018 UNSM EXPENSE CLAIM

<b>NAME:</b>	<i>Reg Betty MacDonald</i>
<b>UNIT:</b>	
<b>ADDRESS:</b>	
<b>MEETING ATTENDED:</b>	① <i>Regional Meeting East Hants</i> ② <i>Clean NS meeting</i>
<b>DATE(S) OF MEETING:</b>	① <i>March 29, 2018</i> ② <i>April 4</i>

		Total Claimed	Paid by UNSM
<b>Meals*:</b> (claim only for meals NOT provided)	Breakfast	\$ 19.10	
	Lunch	\$ 18.90	
	Dinner	\$ 47.35	
	Incidentals	\$ 17.30 (only paid if an overnight is required)	
<b>Accommodations:</b>		\$166.57/night maximum (receipt required)	
<b>Travel:</b>	① <i>88</i> km @ .46 cents/km	<i>40.48</i>	
	Flight (Receipt Required)		
	② <i>Bridge (meter)</i> Parking (Receipt Required)	<i>2.00</i> <i>4.00</i>	
	Taxi (Receipt Required)		
	SUBTOTAL	<i>46.48</i>	
<b>Carbon Offset Vehicle Travel Fee</b>	Only deduct if claiming mileage or flight	<5.00>	
	TOTAL	<i>41.48</i>	

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*B MacDonald*

Signature

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## 2018 UNSM EXPENSE CLAIM

<b>NAME:</b>	Betty MacDonald
<b>UNIT:</b>	
<b>ADDRESS:</b>	
<b>MEETING ATTENDED:</b>	Spring Workshop
<b>DATE(S) OF MEETING:</b>	May 9-12

			Total Claimed	Paid by UNSM
<b>Meals*:</b> (claim only for meals NOT provided)	Breakfast	\$ 19.45 x 3	58.35	
	Lunch	\$ 19.20 <del>x 2</del>	19.20	
	Dinner	\$ 48.15 x 2	96.30	
	Incidentals	\$ 17.30 (only paid if an overnight is required) x 3	51.90	
<b>Accommodations:</b>		\$166.57/night maximum (receipt required)		
<b>Travel:</b>		km @ .46 cents/km		
		Flight (Receipt Required)		
		Parking (Receipt Required)		
		Taxi (Receipt Required)		
		SUBTOTAL	225.75	
<b>Carbon Offset Vehicle Travel Fee</b>		Only deduct if claiming mileage or flight	<5.00>	
		TOTAL	220.75	

225.75.

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Signature

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