



April 28, 2026

Association of Municipal Administrators Nova Scotia  
1 Kingswood Drive, Suite #211  
Hammonds Plains NS B4B 0P4  
Attention: Victoria Brooks, President

(Delivered via Email)

**RE: Municipal Wellness Program**

Dear Victoria,

This correspondence follows our letter of November 17, 2025, which advised that the current arrangement under which NSFM provides funding to AMANS for the Municipal Wellness Program would conclude on November 30, 2026.

Following the Executive Committee's review, discussion at the joint executive meeting on April 7, and further consideration at the NSFM Executive Committee meeting on April 22, NSFM has confirmed its decision to conclude the existing arrangement with AMANS and assume direct administration of the Municipal Wellness Program effective December 1, 2026.

NSFM values the contributions AMANS has made to the program since its establishment in 2014. The decision to bring the program in-house reflects NSFM's responsibility to its membership as the organization that administers and oversees the Group Benefits Program. Direct administration ensures that program spending, outcomes, and strategic direction remain under the oversight of the organization that is fully accountable to the membership for the program's performance.

NSFM is committed to ensuring a smooth transition of program offerings for the membership. We would welcome the opportunity to discuss transition arrangements at a time that is convenient for AMANS.

We look forward to continued collaboration between our organizations on shared priorities that matter most to Nova Scotia's municipalities.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'DMitchell', with a stylized flourish at the end.

David Mitchell  
President  
Nova Scotia Federation of Municipalities

CC: Juanita Spencer, Chief Executive Officer