

April 11, 2023

Recruitment and Appointment Committee
Via Email

Dear Members:

Re: PVSC Board of Director Positions

I write with an update you on the PVSC Board of Directors and your consideration of an appointment to a municipal experience vacancy.

(a) Municipal Experience Director Vacancy

Rachel Jones, Municipal Experience Director, resigned from the Board effective March 27, 2023 due to personal commitments. The Board appreciates Rachel's service on the PVSC Board.

We are very fortunate and excited to report that Cathie O'Toole, CAO of HRM, has agreed to serve on the PVSC Board as Municipal Experience Director. It will be of great benefit to the Board to have representation from the largest municipality in Nova Scotia. Therefore, we request that the Committee approve the appointment of Ms. Cathie O'Toole, CAO, Halifax Regional Municipality, to the PVSC Board of Directors for a first term, four-year appointment commencing April 1, 2023-March 31, 2027.

In keeping with S. 16 of the *PVSC Act* and Board by-laws, Connie Nolan has agreed to continue to serve on the Board as a Municipal Experience Director beyond her 2nd term (completed Jan. 31/23) while recruitment is conducted for her successor.

(b) Independent Director Vacancy

Greg Keefe completed his term as of November 1, 2022. On behalf of the Recruitment and Appointment Committee, PVSC will start the process to advertise/recruit candidates to fill the Independent Director vacancy. We will advise when suitable candidates are available for consideration.

As always, your consideration of these requests is appreciated. I would be happy to have PVSC Staff arrange a meeting to discuss further should the Committee wish to do so. Otherwise, if you agree with/approve the above an email reply to me stating your agreement/approval, copied to Tracy Williams, would be appreciated.

Sincerely,



Joseph Feeney
Chair, PVSC Board of Directors/Recruitment & Appointment Com.

cc: Kathy Gillis, CEO, PVSC
Juanita Spencer, CEO, NSFM
Jeff Bishop, Executive Director, AMA