



November 17, 2025

Association of Municipal Administrators Nova Scotia  
1 Kingswood Drive, Suite #211  
Hammonds Plains NS B4B 0P4  
Attention: Victoria Brooks, President

**RE: Municipal Wellness Program  
Delivered via email**

Dear Victoria,

This correspondence is issued on behalf of the NSFM Board of Directors, following the recent meeting of the Board, held on November 4.

The purpose of this letter is to advise that the current arrangement under which NSFM provides funding to AMANS for the Municipal Wellness Program will conclude on November 30, 2026. The Board will continue its review of the program over the next twelve months. We will keep AMANS apprised of this process as it evolves.

Accordingly, NSFM requests that AMANS submit an amended program budget for the period April 1, 2026, to November 30, 2026, for NSFM's review and approval.

Please advise if you have any questions on this matter.

Yours sincerely,

David Mitchell  
President  
Nova Scotia Federation of Municipalities

CC: Juanita Spencer, Chief Executive Officer