

**Member Meeting Minutes (Draft)**  
**Thursday, January 26, 2023**  
**Westin Nova Scotian**  
**10:00 a.m. – 3:00 p.m.**

---

**1. Welcome**

Meeting Chair Pam Mood notes that quorum has been reached, and the meeting is called to order at 10:01 a.m.

**2. Approval of the Agenda**

**Motion to accept the agenda as presented:**

Moved by: Brenda Chisholm-Beaton

Seconded by Sandra Snow

**Motion Carried**

**3. Opening remarks**

Chair provided opening remarks including an overview of the structure of the meeting, reminding all attendees of Robert's Rules of Order. It is also noted that motion 1 will not need to be voted on, as it was voted on in the virtual member meeting held in September, and instead will be ratified at the end of the meeting.

**4. Motion 2: Motion to Replace Resolutions Committee with Advisory Committees on Areas of Municipal Interest.**

Discussion occurred regarding representation on advisory committees. Some members expressed concern with ensuring representation from various types of municipalities on the committees. Some members supported the proposed change. The Policy Advisor notes that amendments regarding representation can be made in policy.

Discussion takes place regarding the number of elected officials present at the current meeting. Some members express concern regarding representation at the meeting.

A motion is brought forward to table Motion 2.

**Motion to table Motion 2 until such time as additional elected officials are present:**

Moved by Michael Perry

Seconded by Eleanor Roulston

**Motion Lost**

A motion is brought forward to amend the NSFM by-laws.

**Motion to amend the NSFM By-laws to replace the Resolutions Committee with Advisory Committees on Areas of Municipal Interest:**

Moved by Carolyn Bolivar-Getson

Seconded by Pam Lovelace

**Motion Carried**

#### **5. Motion 3: Motion to Establish Electoral Regions and a New Election Process**

A discussion ensued about the new electoral regions.

**Motion to amend the NSFM By-laws to replace Caucuses with newly established Electoral Regions and establish a new Election Process for the Board of Directors.**

Moved by Brenda Chisholm-Beaton

Seconded by Matt Risser

**Motion Carried**

#### **6. Motion 4: Motion to enable E-voting**

**Motion to amend the NSFM By-laws to establish the ability to conduct business outside of meetings and use e-votes according to the process presented in draft By-laws.**

Moved by Patti Durkee

Seconded by Jason Aucoin

**Motion Carried**

**7. Motion 5: Housekeeping Motion**

**Motion that the NSFM by-laws be improved in terms of consistency, clarity, and etiquette according to the revisions proposed in draft By-laws.**

Moved by Bruce Morrison

Seconded by Paul Russell

**Motion Carried**

**8. Motion 6: Motion to Establish Guiding Principles for NSFM.**

**Motion to amend the NSFM By-laws to have the Board of Directors establish Guiding Principles for the organization.**

Moved by Laurie Boucher

Seconded by Carolyn Bolivar-Getson

**Motion Carried**

**9. Motion 7: Motion to conduct a five-year review of the NSFM by-laws.**

**Motion to conduct a five (5) year review of the NSFM By-laws from the date of their most recent review or amendment.**

Moved by Pam Lovelace

Seconded by Brenda Chisholm-Beaton

**Motion Carried**

**10. Ratifying Motion 1: Motion to establish Municipal Units as Members of NSFM.**

**Motion to ratify the vote on Motion 1, which took place at a virtual Special Meeting of the Members on September 7, 2022.**

Moved by Sandra Snow

Seconded by Matt Risser

**Motion Carried.**

**11. Adjournment**

As the items on the agenda are completed, the Chair declared the meeting adjourned at 12:48 p.m.