

## 2018 UNSM EXPENSE CLAIM

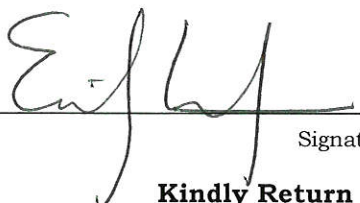
<b>NAME:</b>	Deputy Mayor Emily Lutz
<b>UNIT:</b>	County of Kings
<b>ADDRESS:</b>	P. O. Box 100 Kentville, NS B4N 3W3
<b>MEETING ATTENDED:</b>	Board of Directors' Meeting
<b>DATE(S) OF MEETING:</b>	January 26 <sup>th</sup> , 2018

			Total Claimed	Paid by UNSM
<b>Meals*:</b> (claim only for meals NOT provided)	Breakfast	\$ 19.10	—	
	Lunch	\$ 18.90	—	
	Dinner	\$ 47.35	47.35	
	Incidentals	\$ 17.30 (only paid if an overnight is required)	17.30	
<b>Accommodations:</b>		\$166.57/night maximum (receipt required)	<del>166.57</del>	166.57
<b>Travel:</b>	124x2 = 248	km @ .46 cents/km	114.08	
		Flight (Receipt Required)	—	
		Parking (Receipt Required)	—	
		Taxi (Receipt Required)	<del>78.73</del>	
		SUBTOTAL	<del>345.30</del>	
<b>Carbon Offset Vehicle Travel Fee</b>		Only deduct if claiming mileage or flight	<5.00>	
		TOTAL	<del>340.30</del>	

173.73

**ALL CLAIMS MUST BE SUBMITTED TO THE UNSM OFFICE  
WITHIN 30 DAYS AFTER THE MEETING**

\* If any meals have been provided, you will not be compensated for those meals.

  
 \_\_\_\_\_  
 Signature

**Kindly Return to:**  
 Judy Webber, Financial Officer  
 Suite 1304, 1809 Barrington Street, Halifax, NS B3J 3K8  
 Phone: (902) 423-8331  
 Fax: (902) 425-5592

## 2018 UNSM EXPENSE CLAIM

<b>NAME:</b>	Ms. Marie Walsh <i>Emily Lutz</i>
<b>UNIT:</b>	Cape Breton Regional Municipality
<b>ADDRESS:</b>	<del>320 Esplanade</del> Sydney, NS B1P 7B9
<b>MEETING ATTENDED:</b>	Board of Directors' Meeting
<b>DATE(S) OF MEETING:</b>	March 2 <sup>nd</sup> , 2018

			Total Claimed	Paid by UNSM
<b>Meals*:</b> (claim only for meals NOT provided)	Breakfast	\$ 19.10	<del>19.10</del>	
	Lunch	\$ 18.90		
	Dinner	\$ 47.35	47.35	
	Incidentals	\$ 17.30 (only paid if an overnight is required)	17.30	
<b>Accommodations:</b>		\$166.57/night maximum (receipt required)		✓
<b>Travel:</b>	290	km @ .46 cents/km	110.40	
		Flight (Receipt Required)	/	
		Parking (Receipt Required)	/	
		Taxi (Receipt Required)	/	
		SUBTOTAL	175.05	
<b>Carbon Offset Vehicle Travel Fee</b>		Only deduct if claiming mileage or flight	<5.00>	
		TOTAL	163.05	

*170.05*

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WITHIN 30 DAYS AFTER THE MEETING**

\* If any meals have been provided, you will not be compensated for those meals.

*Emily Lutz*  
\_\_\_\_\_  
Signature

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