

2017 UNSM EXPENSE CLAIM

NAME:	Councillor Wayne Mason
UNIT:	Halifax Regional Municipality
ADDRESS:	P. O. Box 1749 Halifax, NS B3M 2S2
MEETING ATTENDED:	Board of Directors' Meeting
DATE(S) OF MEETING:	August 16 th & 17 th , 2017

			Total Claimed	Paid by UNSM
Meals*: (claim only for meals NOT provided)	Breakfast	\$ 17.15	-	
	Lunch	\$ 18.05	-	
	Dinner	\$ 45.95	-	
	Incidentals	\$ 17.30 (only paid if an overnight is required)	17.30	
Accommodations:		\$166.57/night maximum (receipt required)	-	
Travel:	126	km @ .46 cents/km	54.84	
		Flight (Receipt Required)	-	
		Parking (Receipt Required)	-	
		Taxi (Receipt Required)	-	
		SUBTOTAL	76.18	
Carbon Offset Vehicle Travel Fee		Only deduct if claiming mileage or flight	<5.00>	
		TOTAL	71.18	#

**ALL CLAIMS MUST BE SUBMITTED TO THE UNSM OFFICE
WITHIN 30 DAYS AFTER THE MEETING**

* If any meals have been provided, you will not be compensated for those meals.


 Signature

Kindly Return to:
 Judy Webber, Financial Officer
 Suite 1304, 1809 Barrington Street, Halifax, NS B3J 3K8
 Phone: (902) 423-8331
 Fax: (902) 425-5592